

**EMPLOYMENT APPLICATION**

Active for 90-days

**LARRY BATCHELOR MECHANICAL, LLC**

d/b/a **MILLS HEATING AND AIR**

**237 BULLDOG RD**

**FREEPORT, FL 32439**

**Ph: 850 835-0327**

**Fax: 850 835-1057**

**DATE:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **St:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**NOTICE:** This application is to evaluate your qualifications for employment and is **NOT** an employment contract. If offered, employment it is to be strictly on an "at will" basis. Which means your employment may be terminated by **You** or **Larry Batchelor Mechanical, LLC, d/b/a Mills Heating and Air** at any time for any reason not prohibited by law. All questions are to be answered appropriately and accurately. False or misleading information or statements given, on this form or during the interview, will be grounds for **terminating** the application process. False information discovered after employment will result in **immediate termination**. All qualified applicants will receive consideration without discrimination of sex, marital status, race, age, creed, national origin, disabilities or religion. A felony conviction will not necessarily bar an applicant from employment. Drug testing and additional testing of job-related skills will be required prior to employment. After and offer of employment and prior to reporting to work you will be required to complete a medical history form and may be required to be examined by a medical professional designated by the employer.

**Position applying for:** \_\_\_\_\_ **Rate of pay requested: \$** \_\_\_\_\_

**FULL TIME**  **PART-TIME**  **TEMP**

**DATE AVAILABLE:** \_\_\_\_\_

**EDUCATION**

**HIGH SCHOOL:** \_\_\_\_\_ **YEAR LAST COMPLETED:** \_\_\_\_\_ **GRADUATED?** \_\_\_\_\_

**COLLEGE:** \_\_\_\_\_ **YEAR LAST COMPLETED:** \_\_\_\_\_ **DEGREE?** \_\_\_\_\_

**OTHER (specify):** \_\_\_\_\_

**JOB RELATED SKILLS: DO NOT FILL OUT ANY SECTION THAT YOU DO NOT BELIEVE TO BE JOB RELATED.**

Have you had specific job requirements/description explained to you? \_\_\_\_\_ Do you understand requirements? \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ Driver's License #: \_\_\_\_\_

State of Issue: \_\_\_\_\_ Type: \_\_\_\_\_ Endorsements: \_\_\_\_\_

Moving Violations in Last 3 years? \_\_\_\_\_

Other skills, licenses or certifications that are job related: \_\_\_\_\_

**SECURITY**

Have you been convicted or served time for a felony in the past 7 years? \_\_\_\_\_ If yes please give details: \_\_\_\_\_

Have you used any other names besides the on listed on this page? \_\_\_\_\_ If yes please list: \_\_\_\_\_

**EMPLOYMENT HISTORY** NOTE: Correct contact information for previous employers is required.

Most recent employer first:

DATES OF EMPLOYMENT: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

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COMPANY NAME: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

BEGINNIG WAGE: \$ \_\_\_\_\_ ENDING WAGE: \$ \_\_\_\_\_ JOB TITLE: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

DATES OF EMPLOYMENT: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

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DESCRIPTION OF WORK: \_\_\_\_\_

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COMPANY NAME: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

BEGINNIG WAGE: \$ \_\_\_\_\_ ENDING WAGE: \$ \_\_\_\_\_ JOB TITLE: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

**REFERENCES** PLEASE INCLUDE INDIVIDUALS FAMILIAR WITH YOUR WORK ABILITY. DO NOT INCLUDE RELATIVES.

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

YEARS KNOWN: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

YEARS KNOWN: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

YEARS KNOWN: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

**CERTIFICATION and RELEASE**

I certify that I have read and understand the applicant note on page one of this form and that the answers and statements given by me to the foregoing questions are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in the rejection of my application or discharge at any time during my employment. I authorize the company and/or its agents, including consumer reporting bureaus, to verify any of this information including, but not limited to, criminal history and motor vehicle driving record. I authorize all persons, schools, companies and law enforcement authorities to release any information concerning my background. I also hereby release any said persons, schools, companies and law enforcement agencies from any liability for any damage whatsoever for issuing this information. I also understand that the use of illegal drugs is prohibited in the company facilities, vehicles, jobsites, customer locations and any time during employment. I understand as well company policy requires that I submit to drug testing prior to and during employment. I agree to mediate in good faith any issue which arises concerning my employment or termination of employment.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_